



# Bucks County Association of Township Officials

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## BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

### MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, September 11, 2024, at 12:00 p.m.

**MEMBERS:**

- \*Michelle Benitez, Bensalem Township
- Maggie Rash, Buckingham Township
- Barbara Lyons, Doylestown Township
- \*Ken Lichtenstein, Plumstead
- David Nyman, East Rockhill Township
- William Jones, New Britain Township
- Dick Weaver, Newtown Township
- Ruth Schemm, Warrington
- \*Judith Algeo, Warwick Township
- Chester Pogonowski, Wrightstown Township
- \*Terry Clemons, Clemons Richter & Reiss, P.C.
- Vicki Kushto, Clemons Richter & Reiss, P.C.
- Vince Deon, Northampton Township
- Tom Cino, Upper Makefield Township
- Jim Hopkins, Springfield Township
- \*Stephanie Shortall, New Britain Township
- Stacey Mulholland, Executive Director

\*NOT PRESENT

**1. Call to Order:** President Maggie Rash called the Executive Board Zoom meeting to order at 12:02.

**2. Approval of the Minutes** – of August 14, 2024.

**MOTION:** A motion by Mr. Nyman and seconded by Mr. Jones to approve the minutes of August 14, 2024, as amended; Motion carried with Jim Hopkins abstaining.

**3. Treasurer's Report – September, 2024**

**A. Approve September 2024 Financials-** Mr. Weaver provided details of the monthly report.

**MOTION:** A motion by Ms. Lyons seconded by Mr. Jones to approve the September, 2024 Financial Statements; Motion carried unanimously.

**4. President's Report**

**A. Executive Director's Job Description** – potential hours added and will be distributed to the managers.

**5. Executive Directors Report**

**A. Fall event-** Ms. Mulholland reminded all to spread the word. 19 registrations to the September 30<sup>th</sup> event so far.

**B. Springfield Internship conclusion** – Jim Hopkins; shared the positive results of having this intern, especially assisting some of their committees in processing data.

**MOTION:** A motion by Ms. Lyons and seconded by Mr. Jones to approve the \$2500 reimbursement to Springfield Township for their participation in the Internship program. Motion carried

**C. Reminder for October meeting** – October Board meeting is at the Emergency Operations Center in Ivyland and will include lunch.-

**D. Youth Award Update** – We have one submission to date.

**E. First National Bank** – update to signers by adding Vince Deon.

**F. Bucks Count Conservation District Nominations-**

**MOTION:** A motion by Mr. Nyman and seconded by Mr. Hopkins to nominate Dwight Ely and Bob Harvie for the two BCCD openings.  
Motion carried

**6. Solicitors Report-** Nothing to report

**7. Legislative Business-** Ms. Mulholland indicated that we are still seeking Township Resolution regarding HB 2045 and HB 1976.

**8. Other Business-** no additional business.

**9. Adjournment** With no further business, Ms. Rash made a motion, seconded by Ms. Lyons, to adjourn the Zoom meeting at 12:23 pm. Motion carried.

Respectfully submitted,

David Nyman  
1<sup>st</sup> Vice President