



Bucks County Association of Township Officials

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, May 8, 2024, at 12:00 p.m.

MEMBERS:

- *Michelle Benitez, Bensalem Township
- Maggie Rash, Buckingham Township
- Barbara Lyons, Doylestown Township
- Ken Lichtenstein, Plumstead
- David Nyman, East Rockhill Township
- William Jones, New Britain Township
- Dick Weaver, Newtown Township
- *Ruth Schemm, Warrington
- *Judith Algeo, Warwick Township
- Chester Pogonowski, Wrightstown Township
- Vicki Kushto, Clemons, Clemons Richter & Reiss, P.C.
- Vince Deon, Northampton Township
- Tom Cino, Upper Makefield Township
- *Jim Hopkins, Springfield Township
- Stephanie Shortall, New Britain Township
- Stacey Mulholland, Executive Director

*NOT PRESENT

1. Call to Order: President Maggie Rash called the Executive Board Zoom meeting to order at 12:01 p.m.

2. Approval of the Minutes – of April 10, 2024.

MOTION: A motion by Mr. Jones and seconded by Mr. Lichtenstein to approve the minutes of April 10, 2024; Motion carried unanimously with Ms. Lyons abstaining.

3. Treasurer's Report – April 2024

A. Approve April 2024 Financials- Mr. Weaver provided monthly report details.

MOTION: A motion by Mr. Nyman, seconded by Ms. Lyons to approve the April 2024 Financial Statements; Motion carried unanimously.

4. President's Report

A. Committees – Ms. Rash and the Board reviewed the current committees and agreed to several revisions. Ms. Rash and Mr. Pogonowski agreed to revisit the current award submission timeline and coordinate with the PSATS Youth Award submission timeline. Mr. Nyman agreed to chair the Legislative Committee. The Bylaws, Strategic Plan, and Substance Abuse and Mental Health Committees are suspended and removed from the website until there is a need for reinstatement. Mr. Nyman also stated he would review the bylaws about the scope for engaging non-second-class townships.

5. Executive Directors Report

A. 2025 Annual Convention- Ms. Mulholland informed the Board that the date for the 2025 Annual Convention is February 22, 2025. The event will once again be held at the Northampton Valley Country Club. The reservation deposit has been made.

B. Social media- Ms. Mulholland mentioned that although Ms. Benitez was unable to attend the Executive Board meeting, she had offered to assist with the BCATO Facebook page. Ms. Shortall expressed interest in confirming the Association had an adequate social media policy before the account increased activity. Ms. Shortall and Ms. Benitez can follow up in the future.

6. Solicitors Report- Nothing to report

7. Legislative Business- Ms. Mulholland informed the Board that although it was reported the House would be voting on a package of Act 12 bills, that has not been scheduled. Ms. Mulholland also informed the Board that the Burial Grounds Act had passed the Senate, and a different, although similar bill had passed in the House. Ms. Mulholland stated she would follow up with legislators on a potential path forward.

8. Other Business- The Emergency Services Committee members provided the Board with an update on the upcoming Fire Services Forum. Ms. Mulholland shared that in her conversations with legislators regarding amendments to the Sterling Act, it was expressed that it should be viewed, as a “very long-term project.”

9. Adjournment With no further business, Ms. Rash made a motion, seconded by Mr. Jones, to adjourn the Zoom meeting at 12:41 pm; motion carried.

Respectfully submitted,
Stacey Mulholland
Executive Director