



Bucks County Association of Township Officials

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, January 10, 2024, at 12:01 p.m.

MEMBERS:

- *Michelle Benitez, Bensalem Township
- Maggie Rash, Buckingham Township
- *Barbara Lyons, Doylestown Township
- Ken Lichtenstein, Plumstead
- David Nyman, East Rockhill Township
- William Jones, New Britain Township
- Dick Weaver, Newtown Township
- Ruth Schemm, Warrington
- Judith Algeo, Warwick Township
- Chester Pogonowski, Wrightstown Township
- Terry Clemons, Clemons Richter & Reiss, P.C.
- * Vince Deon, Northampton Township
- Fred Gaines, Warrington Township
- Tom Cino, Upper Makefield Township
- Jim Hopkins, Springfield Township
- Stacey Mulholland, Executive Director

*NOT PRESENT

1. Call to Order: President Maggie Rash called the Executive Board Zoom meeting to order at 12:01 p.m.

2. Approval of the Minutes – of December 13, 2023.

MOTION: A motion by Ms. Rash and seconded by Mr. Jones to approve the minutes of December 13, 2023; Motion carried unanimously.

3. Treasurer’s Report – December 2023:

A. Approve December 2023 Financials- Mr. Weaver informed the board that the auditors would be convening in the next few weeks to perform the Annual Audit. Mr. Pogonowski asked if the 2024 Annual Budget had been revised to reflect the recommended amendments regarding the BCATO Suite expenses at PSATS and sponsorship funds. Auditor Weaver stated he would be meeting with Executive Director Mulholland to discuss the amendments.

MOTION: A motion by Mr. Jones, seconded by Mr. Lichtenstein to approve the December 2023 Financial Statements; Motion carried unanimously.

4. President’s Report

A. Nominations- Returning board member candidates include Mr. Nyman, Ms. Lyons, and Mr. Weaver. Supervisor Stephanie Shortall from New Britain Township had submitted a Letter of Interest for consideration. The Nominations Committee led by Ms. Magne with committee members Mr. Davis of Newtown and Ms. Herring of Doylestown unanimously recommended Ms. Shortall for the Executive Board.

B. Resolutions- The Resolutions Committee reported on the resolutions submitted by Wrightstown Township amending the Second Class Township Code to Article XVIII Section 1802 (Fire Hydrants and Water Supply) to include “the installation and maintenance of rural water supplies provided by dry hydrants, ponds, and water tanks used for fire protection and to assess the cost by equal assessment against all property owners who are serviced by mobile (tanker) distribution from these water supplies”; and, to amend Article XXXII Section 3205 (Township and Special Levies) to include “rural water supplies” in addition to current language for fire hydrants and fire hydrant water service.

MOTION: A motion by Mr. Nyman, seconded by Mr. Jones to approve including the Wrightstown resolution on the Annual Convention agenda.

5. Executive Directors Report

A. Annual Convention update- Ms. Mulholland reviewed the program for the event and reminded board members to remind their colleagues to register if they haven't already done so.

B. Sponsorships- Ms. Mulholland reviewed the current sponsorship list and asked the Executive Committee to consider reaching out to consultants not currently represented on the sponsorship list.

6. Solicitors Report- Nothing to report

7. Legislative Business- Ms. Mulholland reported that she will be attending a PA Legislative Policy Committee hearing on Act 12 and will report back.

8. Other Business

A. Ms. Mulholland apprised the Board of plans to recognize Supervisor Kathy Babb's retirement.

9. Adjournment With no further business, Ms. Rash made a motion, seconded by Mr. Jones, to adjourn the Zoom meeting at 12:18 pm; motion carried.

Respectfully submitted,
Stacey Mulholland
Executive Director