



Bucks County Association of Township Officials

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, March 8, 2023.

MEMBERS:

Michelle Benitez, Bensalem Township
Maggie Rash, Buckingham Township
Barbara Lyons, Doylestown Township
Ken Lichtenstein, Plumstead
David Nyman, East Rockhill Township
*Kathy Babb, Haycock Township
William Jones, New Britain Township
Dick Weaver, Newtown Township
Ruth Schemm, Warrington
Judith Algeo, Warwick Township
Chester Pogonowski, Wrightstown Township
Terry Clemons, Clemons Richter & Reiss, P.C.
Vince Deon, Northampton Township
Fred Gaines, Warrington Township
Tom Cino, Upper Makefield Township
*Jim Hopkins, Springfield Township
Stacey Mulholland, Executive Director

*NOT PRESENT

1. Call to Order: President Maggie Rash called the Executive Board Zoom meeting to order at 12:04 p.m.

2. Reorganization: All officers were nominated and reappointed.

MOTION: A motion by Mr. Jones and seconded by Ms. Schemm to renominate the current slate of officers; Motion carried unanimously.

3. Approval of the Minutes – of February 8, 2023.

MOTION: A motion by Ms. Rash and seconded by Mr. Gaines to approve the minutes of February 8, 2023; Motion carried unanimously.

4. Treasurer’s Report – February 2023:

A. Mr. Weaver presented the February financial.

MOTION: A motion by Ms. Rash, seconded by Mr. Gaines to approve the February 2022 Financial Statements; Motion carried unanimously.

5. President’s Report

A. **A. Annual Convention Recap-** Ms. Benitez was very excited about the opportunity to meet other municipal leaders. She also liked the setup and the entrance through the sponsor area. The board agreed that the setup worked well. Ms. Benitez suggested arranging for the sponsors to have a brief moment at the mic. Ms. Schemm was very positive about the panel discussion, including the way it was organized and the issues discussed. Mr. Deon shared an alternative perspective on the panel discussion topic. Ken noted at the check-in that people were very upbeat and happy to be together in person.

B. **6. Executive Directors Report**

A. PA Tax Exempt Status- Executive Director Mulholland noted language needs to be amended in the BCATO bylaws and/or articles of incorporation in order to move ahead with filing the application for sales tax exemptions. Solicitor Clemons stated he would take it under review.

B. Executive Director Mulholland noted the PO Box was up for renewal at a cost of nearly \$400. She noted it is a larger box and BCATO mail does not

require that size box. She suggested downsizing for a lower cost. The board agreed.

C. Ms. Mulholland reminded the board that we will once again host the BCATO Suite at the upcoming PSATS Convention and we have the Fall Event coming up as well.

7. Solicitors Report- Mr. Clemons informed the board that he is in touch with the Bucks County Infrastructure Consortium. The previous consortium has been repurposed and draft resolutions to join and stated consortium goals will be forthcoming.

8. Legislative Business- Vice President Nyman noted very positive feedback from the Sterling Act hearing.

9. Other Business

A. President Rash expressed appreciation on behalf of the board to Mr. Pogonowski for his email explaining the resolutions for PSATS and the process ahead.

B. It was shared with the board that Mr. Nyman will be appointed to the PSATS Nominations Committee. Congratulations were offered.

10. Adjournment With no further business, Ms. Rash made a motion, seconded by Ms. Schemm, to adjourn the Zoom meeting at 12:55 pm; motion carried.

Respectfully submitted,
Stacey Mulholland
Executive Director