



Bucks County Association of Township Officials

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, June 9, 2021

MEMBERS:

- *Joseph DiGirolamo, Bensalem Township
- Maggie Rash, Buckingham Township
- Barbara Lyons, Doylestown Township
- Ken Lichtenstein, Plumstead Township
- David Nyman, East Rockhill Township
- *Kathy Babb, Haycock Township
- Ruth Schemm, Warrington Township
- William Jones, New Britain Township
- Dick Weaver, Newtown Township
- *Diana Nolan, Upper Makefield Township (departed 12:40)
- *Judith Algeo, Warwick Township
- Chester Pogonowski, Wrightstown Township
- Terry Clemons, Clemons Richter & Reiss, P.C.
- *Vince Deon, Northampton Township
- Fred Gaines, Warrington Township
- *Jim Miller, West Rockhill Township
- Stacey Mulholland, Executive Director

*NOT PRESENT

- 1. Call to Order:** President Maggie Rash called the Executive Board Zoom meeting to order at 12:00 p.m.

2. Approval of the Minutes – May 12, 2021.

MOTION: A motion by Mr. Gaines and seconded by Ms. Lyons to approve the minutes of May 12, 2021. Motion carried unanimously.

3. Treasurer’s Report – May 2021:

Mr. Weaver presented the financial statements for May 2021 and noted the organization’s good financial standing. Mr. Weaver also commended the excellent work of Julie Davis and the DunlapSLK team specifically year end reporting and taxes. Mr. Weaver also noted the recent invoice from Solicitor Clemons with several hours of in-kind services provided to BCATO. Mr. Weaver informed the Executive Committee that sponsorships were lower than previous years. Executive Director Mulholland reminded the board that we lowered the fees due to COVID and anticipated the lower sponsorship revenue for 2021.

MOTION: A motion was made by Ms. Rash to accept the May financials. Mr. Gaines seconded the motion and the motion carried unanimously.

4. President’s Report

A. Resuming In-Person Meetings- Ms. Mulholland informed the Executive Committee that at this time Doylestown Country Club (DCC) has resumed full capacity and masks are not required for those who have been fully vaccinated. There is a new rule in place which requires the DCC sponsor to be present at the meetings and charges for all meetings/events would be billed to the sponsor’s account. It would be up to BCATO to reimburse the sponsor.

Discussion with regard to returning to in-person meetings, or not, followed and expanded to consider possible alternative meeting day or time changes to better accommodate board members with mid-day schedule conflicts. Executive Director Mulholland asked members to email her with preferences.

B. Committees- President Rash emphasized the need for specific committees, such as the Nominating Committee, to fill membership openings and for some committees, such as the Bylaws Committee,

to begin meeting as there are timing benchmarks that need to be achieved for the Convention.

5. Executive Director's Report - Ms. Mulholland updated and informed the board on the Fall golf outing and that flyers for golfers and sponsors would be sent electronically in the coming days.

6. Solicitor's Report- No report.

7. Legislative Update-

A. The Board briefly discussed the Keystone initiated newsletter regarding revisions to the Philadelphia City tax for 2020 as a result of work from home requirements due to the pandemic.

8. Other Business- Mr. Nyman discussed ads for PSATS upcoming Centennial Celebration and suggested the board consider buying an advertisement in the commemorative program at a cost of \$190. Mr. Nyman followed with a motion to expend funds for the purchase of the ad. Ms. Schemm second the motion which carried unanimously.

Debbie Goetz of Debbie Goetz Media Connections had reached out to Mr. Gaines in his capacity as a township supervisor about her work with Warrington Township. It was suggested that if Ms. Goetz had an interest in an introduction to BCATO members she should sponsor the golf outing.

9. Adjournment- With no further business, a Lyons/Lichtenstein motion carried to adjourn the Zoom meeting at 12:45 pm.

Respectfully submitted,

Stacey Mulholland
Executive Director