

# **BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS**

## **MEETING MINUTES**

A meeting of the Bucks County Association of Township Officials was held on Wednesday, April 8, 2020 at 12:00 p.m.

**MEMBERS:**

- \*Joseph DiGirolamo, Bensalem Township
- Maggie Rash, Buckingham Township
- Barbara Lyons, Doylestown Township
- \*Kathy Gentner, Durham Township
- David Nyman, East Rockhill Township
- \*Kathy Babb, Haycock Township
- Tom Courduff, Milford Township
- William Jones, New Britain Township
- Dick Weaver, Newtown Township
- Diana Nolan, Upper Makefield Township
- Judith Algeo, Warwick Township
- Chester Pogonowski, Wrightstown Township
- Terry Clemons, Clemons Richter & Reiss, P.C.
- \*Vince Deon, Northampton Township
- Fred Gains, Warrington Township
- Jim Miller, West Rockhill Township
- Amy Schreiber, Executive Director

\*NOT PRESENT

**1. Call to Order:** President Maggie Rash called the meeting to order at 12:02 p.m. and welcomed everyone to the first ever Zoom meeting.

### **2. Approval of the Minutes – March 11, 2020**

**MOTION:** A motion was made by Mr. Nyman and, seconded by Mr. Weaver to approve the minutes of March 11, 2020. The motion carried with two abstentions.

### **3. Treasurer's Report – March 2020:**

Mr. Weaver presented the financial statements for March 2020. Again, he stated that we are in great financial shape and that he does not see any financial difficulties coming-up this year to staying within our Budget. He also stated that due to this stay at home order we may even be under Budget because events we budgeted for are now restructured and/or cancelled. Mr. Weaver also shared that Dunlap invoiced the Association \$1,350 for accounting work this month and once again noted that the work was done as an in-kind contribution. Mr. Weaver addressed the 7 years of federally required financial reports and that before he sends reporting in for record, he will ask for Board approval.

**MOTION: A motion was made by Mr. Gains, seconded by Ms. Nolan to approve the February 2020 Financial Statements; Motion carried unanimously.**

#### **4. Executive Director Report**

Ms. Schreiber asked the Board if she could email all the managers asking if at this time with limited staff and hours they would like their 2020 Directories delivered or mailed to their township buildings. The Board agreed to her request. On the topic of Real Estate Tax Extensions, it was noted that the townships should follow the county tax extension dates or it will be very difficult for the tax collectors. HB1564 and mirrored senate bill SB841 has advanced in Harrisburg. It has not been enacted at this time but, the Governor stated that if SB841 reached his desk he would sign that bill into law. Then a round table discussion concerning how the townships and municipalities are dealing with the stay at home order was held. Ms. Algeo shared that she has heard that some townships may have to lay off staff and that Warminster has already done so. Ms. Lyons shared that they have a staggered staff schedule and that the township hours are as usual; road crews are staggered as well and that everyone is being paid. Most Board members were reporting the same for their townships and shared gratefulness for staff being able to work remotely and keeping township operations moving. Mr. Pogonowski shared that emergency management in Wrightstown has sent 20 of their own masks to aid local health care workers. The rest of the Board seemed to report that they had enough PPE needs. Mr. Miller in West Rockhill shared that he is one of a few townships that have closed police departments but, there has not

been any issues due to lack of response. Mr. Jones, Ms. Nolan, Mr. Gains, Mr. Courduff, Ms. Rash and other Board members reported all is going as well as can be expected in this unprecedented time. Ms. Rash asked if others are having issues with people not following the closing of the playgrounds and basketball courts. Ms. Rash shared that Buckingham Township is having issues with people actually climbing over barriers disobeying “closed” signs used to officially close facilities. Mostly all Board members reported playgrounds have been closed and, in some cases, roped off and none reported any major issues with people disobeying the rules. All Board members reported that the township trails are open. Lastly the Board shared different electronic ways the townships are communicating with residents.

#### **5. Other Legislative Business**

None

#### **6. Other Business**

None

#### **7. Adjournment:**

With no further business the Zoom meeting was adjourned at 1:00.

**MOTION: A motion was made by Ms. Lyons and, seconded by Mr. Nyman. The motion carried unanimously.**

Respectfully submitted,

Amy Schreiber  
Executive Director