

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held on Wednesday, March 13, 2019 at 12:00p.m.

MEMBERS: Joseph DiGirolano, Bensalem Township
Maggie Rash, Buckingham Township
*Barbara Lyons, Doylestown Township
Kathy Gentner, Durham Township
David Nyman, East Rockhill Township
*Kathy Babb, Haycock Township
Tom Courduff, Milford Township
William Jones, New Britain Township
Dick Weaver, Newtown Township
David Long, Springfield Township
Diana Nolan, Upper Makefield Township
Dan McPhillips, Warminster Township
Judith Algeo, Warwick Township
Don Duval, West Rockhill Township
Chester Pogonowski, Wrightstown Township
Terry Clemons, Clemons Richter & Reiss, P.C.
Amy Schreiber, Executive Director Candidate

*NOT PRESENT

1. Call to Order: Mr. McPhillips called the meeting to order at 12:10p.m. New board member, Tax Collector Vince Deon, and Amy Schreiber, Executive Director Candidate, shared their backgrounds and were welcomed by the board.

2. Approval of the Minutes – February 13, 2019

MOTION: A motion was made by Diana Nolan, seconded by Bill Jones and carried unanimously to approve the minutes of February 13, 2019.

The minutes of the February 16, 2019 Annual Convention will be held for approval at the Fall Reception.

3. Treasurer's Report – February 2019: Mr. Weaver presented the financial statements for February 2019. Revenue over Expenses is \$23,078.53 and Assets are \$100,833.56. BCATO received an in-kind invoice of \$1000.00 from the accounting firm of Dunlap and Associates. Mr. Weaver shared that we receive approximately \$3-4000.00 of Dunlap staff services a year, including Budget prep. We need to check and see if contributions like these receive “Thank You” notes.

MOTION: A motion was made by Diana Nolan, seconded by Don Duvall to approve the February 2019 Financial Statements; Motion carried unanimously.

4. Executive Director Discussion and Vote

Amy Schreiber shared her experience and resume with the Board and her enthusiasm for the position. She left the room and the Executive Board discussed her qualifications.

MOTION: A motion was made by Joe DiGirolano, seconded by Don Duvall to offer Amy Schreiber the position of Executive Director of BCATO; Motion carried unanimously.

Terry Clemons will send Ms. Schreiber a contract, which she will review with her attorney.

5. PSATS

The BCATO Suite has been booked at the Hershey Hotel. Ms. Schreiber will meet with Angela Benner on March 18th to be brought up to speed on the process for executing the Executive Director's responsibilities.

Don Duval shared that the Resolutions submitted by BCATO to PSATS have been reviewed and accepted by the PSATS RESOLUTIONS COMMITTEE. It was suggested that a member of the Warrington Board of Supervisors speak in favor of 19-19, **a Resolution seeking legislation to restore municipalities' options to adopt and collect a mercantile or business privilege tax in those townships that**

specifically elect to adopt such a tax. The BCATO Executive Board supported the submission of this resolution although the support was not unanimous.

6. Fall Reception

The board discussed sticking with the same venue for two events in a row before moving on to another location. It was also suggested that a scout of the hosting facility should occur prior to the day of the event to avoid problems that occurred recently such as sound and placement of the podium and the panel.

7. Other Business

CEATO (South Eastern Association of Township Officials): Dave Nyman shared that this group used to talk monthly. With regard to the Sterling Act, Montgomery County is working on it as well and Chester County is interested in doing the same.

8. Adjournment:

Being there was no further business, a motion was made by Bill Jones to adjourn the meeting at 1:06 p.m.

Respectfully submitted,

Maggie Rash
1st Vice President